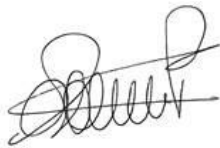


Meeting: **Council**  
Date: **5 May 2021**  
Time: **7.00 pm**  
Place: **Zoom - remote meeting**

To: **All Members of the Council**

**YOU ARE HEREBY SUMMONED** to attend a remote meeting of the Council on the date and at the time shown above. The meeting will be open to the press and public, who can watch the meeting live at: [bit.ly/YouTubeMeetings](https://bit.ly/YouTubeMeetings)

Anyone who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Chairman or appropriate officer.



Dr Susan Priest  
Chief Executive

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 5 - 6)**

Members of the Council should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

3. **Election of Chairman of the Council**
4. **Election of Vice-Chairman of the Council**
5. **Minutes (Pages 7 - 18)**

**Queries about the agenda? Need a different format?**

Contact Jemma West – Tel: 01303 853369  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website [www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

To receive the minutes of the Annual Meeting of the Council held on 22 May 2019 and to authorise the Chairman of the Council to sign them as a correct record.

6. **Appointments to Committee's and Sub-Committee's of the Council (including the appointment of Chairmen and Vice-Chairmen) (Pages 19 - 24)**

This report lists the committees and sub-committees of the Council. The description of the role and function of each committee contained in this report is a summary only and the full definition and description of each is set out in the constitution.

7. **Delegation of non-executive functions (Pages 25 - 40)**

The Council's constitution requires that the scheme of delegations be agreed by the Council at its annual meeting. This report sets out the scheme.

8. **Schedule of meeting dates 2021/22 and 2022/23 (Pages 41 - 46)**

In accordance with the council rules of procedure, part 4.2, paragraph 1.1 of the constitution the Council is required to approve the annual schedule of meetings for the municipal year 2021/2022.

The proposed annual schedule of meetings for 2021/22 is appended to this report, together with the draft provisional schedule for 2022/23.

9. **Annual report on policies and strategies adopted by Cabinet and update on urgent decisions 20/21 (Pages 47 - 50)**

This report is the annual report of policies and strategies that have been adopted, by Cabinet, during the 2020/21 municipal year.

10. **Annual report of the Audit and Governance Committee 20/21 (Pages 51 - 56)**

This report summarises the achievements of the Audit and Governance Committee against the terms of reference for the period 1 April 2020 to 31 March 2021 and details the impact that it has made on the overall system of internal control in operation.

11. **Annual report of the Overview and Scrutiny Committee 20/21 and proposed amendment to the Committee's terms of reference (Pages 57 - 62)**

This report sets out the work that the Overview and Scrutiny Committee and the Finance and Performance Sub-Committee have completed during 2020/2021. The report also seeks approval to revise the terms of reference of the Committee, to bring them up to date and reflect the new way of

working.

12. **Annual Scrutiny work programme 2021/22 (Pages 63 - 66)**

This report presents recommendations for the work programme for the overview and scrutiny committee for 2021/22.